

# Panel Removal and Replacement Procedure

## Tools required:

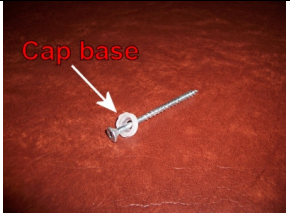


#2 Phillips screwdriver    1/8" slotted screwdriver



Before you begin, read and understand all steps of the procedure before beginning so as to familiarize yourself with what is required. Use common sense and always work safe.

1	<p>Turn electrical power off to your spa by turning off its GFCI breaker.</p> <p><b>Note:</b> It is recommended that you lock this GFCI breaker box so that no one can accidentally turn the power back on while you are working.</p>	
2	<p>Using the 1/8" slotted screwdriver, pry the plastic caps (trim buttons) from the screw heads on the panel you wish to remove.<sup>1</sup> Put these trim buttons in a safe place.</p>	
3	<p><b>TIP:</b> Before removing them, number the panels and trim pieces with a piece of tape so that you can reinstall them in the correct place and in the proper up/down orientation.</p> <p>Using the #2 Phillips screwdriver, remove the screws on the trim pieces on the left and right sides of the panel you wish to remove. Put these screws and trim pieces in a safe place.</p>	
4	<p><b>CAUTION:</b> This panel weighs at least 10 pounds and will fall down to the ground as the bottom screws are removed. Keep your feet clear of the bottom of the panel and be prepared for this to happen.</p> <ul style="list-style-type: none"> <li>• Using the #2 Phillips screwdriver, remove the screws on the bottom of the panel you wish to remove.</li> <li>• Carefully lift out the panel.</li> <li>• Set the panel and screws aside so that your work area is safe and unobstructed.</li> </ul> <p><b>TIP:</b> It is safest to have two people remove these panels: one holding the panel in place while the other takes out the screws.</p>	

<sup>1</sup> Some spas do not use trim buttons to cover the screws.

<p>5</p>	<p><b>⚠ CAUTION:</b> This panel weighs at least 10 pounds and can fall off of the spa as you are putting it in place. Keep your feet clear of the bottom of the panel and be prepared for this to happen.</p> <p>Once maintenance is complete, replace the panel in a similar manner as it was removed.</p> <p><b>Note:</b> Make sure that the nylon cap base is on each screw before you insert it into the panel or the trim piece.</p> <ul style="list-style-type: none"> <li>Using the #2 Phillips screwdriver, insert the screws on the bottom of the panel you wish to replace. If you have removed more than one panel, make sure that this panel is the proper panel for that space</li> <li>Tighten the screw snugly into place. Be careful not to over tighten these screws thereby breaking or spreading the screw cap base</li> </ul> <p><b>💡 TIP:</b> It is safest to have two people install these panels: one holding the panel in place while the other inserts the screws.</p>	
<p>6</p>	<ul style="list-style-type: none"> <li>Find the left-side trim piece. If required, put the 3 screws back into the trim piece</li> <li>Orient the trim piece (correct end up) as when removed</li> <li>Align the screws with the existing holes and hand start them into the holes</li> <li>Using the #2 Phillips screwdriver, tighten the screws</li> </ul> <p>Do the same for the right-side trim piece.</p>	
<p>7</p>	<p>Using your thumb, replace the trim buttons over the screws by pushing them into place (if present).</p>	
<p>8</p>	<p>Turn on the GFCI breaker.</p>	